



East Ilsley Parish Council
Minutes of the Meeting of the Parish Council
held on

Tuesday 9th July 2024, at 7.30pm in the School Hall

[Link to Supporting Papers](#)

Members Present: Cllrs. Mark Browne (Vice Chair), Ima Von Wenden and Dominic Robertson, Edward Shaw and Stephen Meadows.

In Attendance: Mrs Linda Morrison MA CiLCA Clerk & RFO) WBC Cllr Carolyne Culver and members of the public.

1. To receive, and consider for acceptance, apologies for absence from Members of the Council, which have been submitted to the Clerk. Cllr Mike Pembroke (Chair) is on holiday. Cllr Wenden not well
2. To receive any declarations of disclosable pecuniary interests and other interests by members or the Clerk and to consider any requests for dispensation. None.
3. To receive:
 - a. Questions or comments from members of the public regarding items on the agenda.
 - b. Representations from any member who has declared a personal interest.
4. To consider and approve the minutes of the meeting of the Parish Council of the 25th of June 2024. Change building to fencing in interests. Agreed as correct.
5. To receive a report from Cllr Carolyne Culver, West Berkshire Council. Not present.
6. To consider and agree receipts and payments against budget and payment of invoices. **Paper 1**

| | Payee | Description | Method of Payment | Total Amount including VAT £ | Budget Code | Budget Total £ | Budget Balance £ |
|--|----------------|---------------------|-------------------|------------------------------|-------------|----------------|------------------|
| Paid - expenditure previously approved at Council Meeting or urgent /regular payments | | | | | | | |
| 1. | Google Cloud | Storage | DD | 6.00 | 4064 | 600.00 | 572.96 |
| | Lloyds Bank | MultiPay Card | DD | 3.00 | 4070 | 108.00 | 96.00 |
| | Unity Trust | Bank Charges | DD | 18.00 | 4070 | 108.00 | 78.00 |
| 2. | HMRC | Tax/NI | DD | 370.40 | 4050 | 1200.00 | 829.60 |
| For Approval | | | | | | | |
| | LMA | Salary July | SO | 494.00 | 4000 | 8000.00 | 6024.00 |
| 5. | AD Clark | Grass cutting April | BT | 374.58 | 4100 | 2600.00 | 2225.42 |
| 6. | AD Clark | Grass cutting May | BT | 374.58 | 4100 | 2600.00 | 1850.84 |
| 7. | AD Clark | Grass cutting June | BT | 374.58 | 4100 | 2600.00 | 1476.26 |
| 8. | The Ilsleys PS | Hall Rental | BT | 440.00 | 4215 | 500.00 | 60.00 |
| 9. | Triangle | Waste Disposal | BT | 522.00 | 4115 | 1300.00 | 778.00 |

| | | | | | | | |
|---------------------|--|--|----|---------|-------------|----------|--------|
| 10. | Triangle | Waste Disposal | BT | 522.00 | 4115 | 1300.00 | 256.00 |
| 11. | LMA | SIM Card Re-imburement | BT | 4.50 | 4005 | 780.00 | 48.10 |
| 12. | Compton PC | Compilations | BT | 69.00 | 4205 | 900.00 | 762.00 |
| 13. | IJ Agricultural and Equestrian Fencing | Replacement Fencing. Remove benches ramp and green waste | BT | 3129.12 | EMR 325 CIL | 3,468.09 | 338.97 |
| | | All attached invoices have been checked as correct by the Clerk. | | | | | |
| Receipts | | | | | | | |
| | | | | | | | |
| Explanations | | | | | | | |
| | | | | | | | |

Council agreed to item 13 and the extra costs for benches ramp and green waste. Agreed payments.

- 7 Bank Reconciliations for Quarter 1 - To consider and agree **Paper 2 Agreed and signed**
- 8 Planning – to consider and respond to any planning applications received between the issue of the agenda and the meeting.
 - a) Request from Thames Water that the Racing Stables can use the Bridleway for Horse Boxes and other wheeled vehicles during the Thames Water works in Cow Lane from 29/07 to 06/09.
Not a restricted bridleway. Business continuity Council Agreed.
 - b)

DETAILS OF APPLICATION

Date of Application

14th June 2024

Application No.

24/01259/HOUSE

THE PROPOSAL AND LOCATION OF THE DEVELOPMENT:

To raise the height of the garage flat roof in association with a garage conversion, an infill front extension and velux loft conversion.

Uplands, Church Hill, East Ilsley, Newbury RG20 7LP

Council no objection

- 9 To consider and agree the purchase of village beehives - the number, where they should be sited and who will be employed to care for them. Council agreed that need a costed motion from Cllr Meadows.
- 10 Bus Shelters - to consider applying for a grant from West Berkshire Council. If Bus Shelters are required and if so, which type. Council agreed Invite to attend a site visit. **Say that we are interested and ask if they can renovate the one we have. It is in keeping with village. Consult with the village on what is available..**

- 11 Winter Service Plan - To consider the information provided by West Berkshire Council and what comments, if any, the Council wishes to submit. **No further comments agreed. Add to next agenda – salt bins.**
- 12 New Neighbourhood Plan - To note a new neighbourhood area designation within the district - Thatcham. **Paper 5 Noted.**
- 13 To receive the Clerk’s report. **Paper 6**

Bank Accounts

The signatory form submitted to Unity Trust was rejected. The reason was that Cllr Meadows signature was not recognised. I forwarded the form to Cllr Browne and asked that he please request his neighbour the ex-councillor who is still a signatory to sign the form.

I now have details for the Chair and I had hoped to redo his application so his signature was recognised but that now needs to wait until the present form has been accepted.

Finance

The AGAR and relevant docs have been submitted to the external auditor.

Council Post

The previous Clerk has confirmed that she has been passing the post to the Chair to be passed to me as the Proper Officer.

Web Site

Our two co-opted Councillors have been added and the Councillor section of the web site tidied up.

Disorderly Conduct

The Disorderly Conduct at the last Parish Council meeting has been raised with the Monitoring Officer. I await her response.

Declarable Councillor Interests

These include Pecuniary interests and Other interests not just business interests. So where a Councillor will be impacted financially they need to declare an Interest. Other interests might include membership of an organisation applying for a grant. In considering “other” interests that need to be declared, this should be done so in view of meeting the standards reasonably expected by the public. The guiding principle is to declare if the matter might reasonably be perceived as having the potential to affect a member's impartiality.

- 14 To review any actions still to be completed not included in the agenda. **Paper 7**

| Actions | | | |
|----------------|---|--------------------------|-----------|
| | Description | Assigned to | Completed |
| 1 | Organise painting the Storage Container. | Cllrs Driscoll & Meadows | Deferred |
| 3 | Re-write Media Policy | Clerk | |
| 4 | Re- visit Asset Register | Council | |
| 5 | To recognise responsibility cannot be delegated to an individual councillor | Councillors | ✓ |
| 6 | Email to Clerk complaint to be forwarded to Monitoring Officer | Cllr Meadows | |
| 7 | Forward AGAR to External Auditor | Clerk | ✓ |
| 8 | Rural payments change of administrator | Clerk | |

| | | | |
|----|---|----------------|---|
| 9 | Authorise payment of invoices on Unity Trust | Councillors | ✓ |
| 10 | Playground quotes for September meeting and lottery funding | Clerk | |
| 11 | Check Rec Ground insurance and risk assessment for School | Cllr Browne | |
| 12 | Fence repairs | Cllr Robertson | ✓ |
| 13 | Green Waste on Rec Ground | Cllr Robertson | ✓ |
| 14 | Tree Trimming Letter | Clerk | |
| 15 | Letter re Church Green parking | Clerk | |
| 16 | Update website for co-options | Clerk | ✓ |
| 17 | Re-attachment of Bin | Clerk | |
| 18 | Flood Equipment maintain for another year only | Council | |
| 19 | Add SID information to Web site | Clerk | ✓ |

Write and ask them to spruce up the container they use for storage.

Roads data to highways but can ask question why best practice is not being followed with speed limits going from 30 to 60 and 20 to 60.

15 Correspondence: Previously circulated.

16 To receive any further questions or comments from members of the public. Not any.

Next Scheduled Meeting of the Parish Council 10th September 2024.

Meeting closed at 9pm.